



Hiring Policy

2.16 Policy

Rationale

Under the [Education and Training Reform Act 2006 \(Vic\)](#) (the Act), school councils have the power to enter into agreements with third parties for the use of school facilities when they are not required for ordinary school purposes. The proposed use must be for the purpose of educational, recreational, sporting or cultural activities for students, the local community or young persons. Any other purpose requires the Minister's approval.

Implementation

School councils must use the Department's school council templates for [hire, licensing and community joint use agreements with third parties](#) (login required).

Fees paid by third parties to school councils for the use of school facilities should:

- allow schools to recover additional maintenance and operational costs (e.g. for electricity, water, cleaning, insurance, maintenance), and lifecycle costs proportional to each party's use of the facility; and
- not be set higher than required for cost recovery.

Evaluation:

This Policy will be reviewed annually

This Policy was ratified by School Council on the 20th day of Feb 2025

Principal.....

School Council President.....