



# Newsletter

## Coburg Special Developmental School

19<sup>th</sup> February to 1<sup>st</sup> March 2024

Principal's Report

Hello Community!

We are now officially half way through a very busy term and the move to the new school is in sight! The completion of the school is very close and I'm hopeful that we will have access to the buildings, allowing our students to experience the new environments and where they will be learning from Term 2 onwards.

Pupil free days have been passed through School Council and are as follows:

### Curriculum Days:

- ◆ Friday 26<sup>th</sup> April
- ◆ Wednesday 14<sup>th</sup> August
- ◆ Wednesday 4<sup>th</sup> December

### Pupil free days (students not required at school):

- ◆ Thursday 28<sup>th</sup> March Professional Practice Day
- ◆ Monday 4<sup>th</sup> November In-lieu Day

**Please note, students will now finish for Term 1 on Wednesday 27<sup>th</sup> March at 2:00pm.**

We will be using the term break to prepare the school for next Term. At this point in time, I have requested that Monday 15<sup>th</sup> April (first day of Term 2) also be a pupil free day to allow our staff time to have everything fully ready for the students to start on Tuesday 16<sup>th</sup> April. I am awaiting approval for this and will confirm once I receive a 'yes' or 'no'.

During the holiday period, it is our intention to have a community picnic at the new school site once we have occupancy. This will give our whole community a chance to see the new facilities prior to us starting. Again, I will give more information on this closer to the time.

This is an exciting time for all of us and requires a lot of planning to get things right. Please keep talking to your child about the move and how great it is going to be!!

Regards

Warren Tofts

## Coburg SDS

19<sup>th</sup> February to 1<sup>st</sup> March 2024

Volume 13 Issue 3



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We are working with transport to see if our move to the new school will impact the bus run. We will let you know if your child's pick up and drop off times have changed.

Regards Angelina

**Monday 11<sup>th</sup> March 2024**  
**Labour Day**

**Wednesday 27<sup>th</sup> March**  
**Term 1 Ends at 2.00 pm**

**Monday 15<sup>th</sup> April**  
**Term 2 Starts**

# Room 2 News

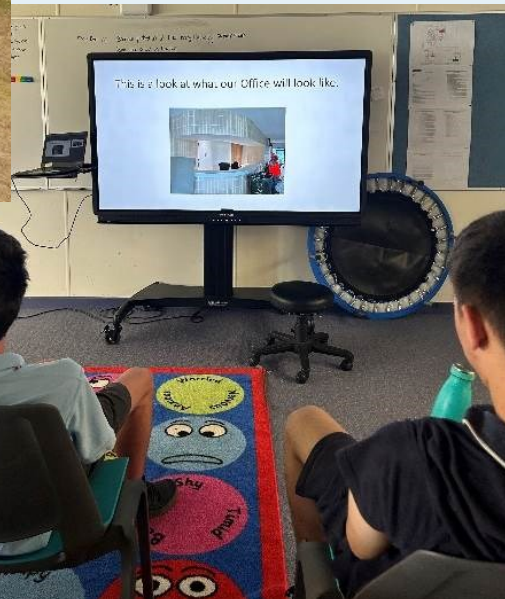
Room 2 students have been having lots of fun in our cooking sessions this year. Students have been making bread rolls, focaccia, bean dip and fruit smoothies! We have been using fresh produce from our kitchen garden, and learning about how yeast works in dough





# Room 3 News

Room 3 is very excited to begin their transition to the new school. We are eagerly reading social stories and with that, many wonderful questions have been asked. We are using many opportunities including CCL sessions and community access to visit the new school and we can't wait to see it finished.

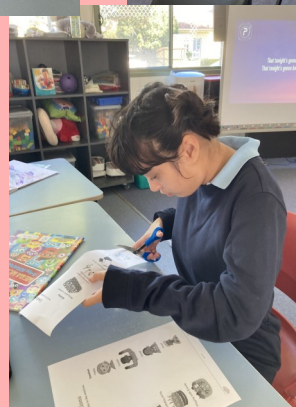
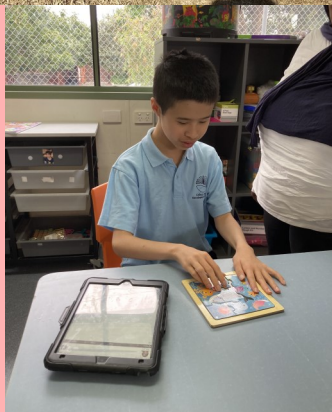




# Room 9 News

Room 9 has had a great start to the 2024 school year. We have been exploring rhymes and music during literacy, different features of farm yard animals in science, how to recognise and use money and how to be a good friend in health.

This Term Room 9 is also getting ready to move to a new school. We have been getting ready by listening to social stories, packing up the room and visiting the new school site!




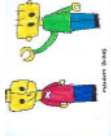
# SW-PBIS

## COMMUNITY ENGAGEMENT

Use of Matrix for 'real life' activities at home.

### Coburg Special Developmental School SW-PBIS Teaching Matrix



	Classroom	Playground	Bathroom	Community
<p><b>I am Building Independence</b></p>  <p>I will try to:</p> 	<ul style="list-style-type: none"> <li>• feed myself</li> <li>• pack up</li> <li>• recognize and name my emotions</li> <li>• play an activity by myself</li> <li>• follow class rules</li> </ul>	<ul style="list-style-type: none"> <li>• help pack away</li> <li>• take responsibility for my belongings</li> <li>• play safely with others</li> <li>• play nicely</li> </ul>	<ul style="list-style-type: none"> <li>• wash my hands after meals and toileting</li> <li>• go to the toilet by myself</li> <li>• clean my face</li> </ul>	<ul style="list-style-type: none"> <li>• put my seat belt on and sit on the bus</li> <li>• walk on the footpath</li> <li>• stop at the curb and wait</li> </ul>
<p><b>I am Building Relationships</b></p> <p>I will try to:</p>	<ul style="list-style-type: none"> <li>• keep my hands and feet to myself</li> <li>• wait for my turn</li> <li>• participate in group activities</li> </ul>	<ul style="list-style-type: none"> <li>• play with someone</li> <li>• share with others</li> <li>• say stop when I need personal space</li> <li>• give personal space</li> <li>• take turns and wait for my turn</li> </ul>	<ul style="list-style-type: none"> <li>• wait until the bathroom is free</li> <li>• respect my own and other's privacy</li> </ul>	<ul style="list-style-type: none"> <li>• respect others personal space in the community</li> <li>• walk safely</li> <li>• follow road safety skills</li> <li>• recognize people I know</li> </ul>
<p><b>I am Building Communication</b></p> <p>I will try to:</p>	<ul style="list-style-type: none"> <li>• listen to others</li> <li>• ask for things I want</li> <li>• communicate when I don't want/like something</li> <li>• ask for help</li> <li>• say hello/goodbye to people I know</li> </ul>	<ul style="list-style-type: none"> <li>• make choices</li> <li>• share games and equipment</li> <li>• use supportive words with my friends "great catch!"</li> </ul>	<ul style="list-style-type: none"> <li>• ask to go to the toilet</li> <li>• follow my toileting schedule</li> <li>• seek support when I need it</li> </ul>	<ul style="list-style-type: none"> <li>• stay with the group and follow visuals</li> <li>• follow adult instructions.</li> <li>• speak nicely to members of the public</li> </ul>



Happy Birthday

Imran - 17 Feb



# CSEF Funding

Camp/sport & excursion fund 2024

Dear Parents & Caregivers

CSEF Forms are available at reception to fill out for camp, sport and excursions, if you are not able to come in, we can organize one in your child's school bag.

To be eligible for the fund a parent or legal guardian of a student attending a registered government or non-government Victorian primary or secondary School. Must hold a Centrelink health care card, or Pensioner concession card or be a veterans affairs gold card holder.

For Special consideration applications (Asylum seekers/refugee families or students over 16 with their own health care card or supporting documentation can receive CSEF funding.

Payment amounts

Primary school student rate      \$150 per year

Secondary school student rate    \$250 per year

Regards

Margaret

Business Manager

## Information

Dear parents/guardians,

*Coburg Special Developmental School is looking forward to another great year of teaching and learning and would like to advise you of Coburg Special Developmental Schools' voluntary financial contributions for 2024.*

*Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support from our families ensures that our school can offer the best possible education for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

*Within our school this support has allowed us to have Work Education programs, PODD books for Learning and stationery to assist with programs on a day-to-day level.*

*Coburg Special Developmental School is endorsed as a Deductible Gift Recipient under the Income Tax Assessment Act 1997 (Cth) with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

*Yours sincerely*

*Warren Tofts*

*Danny Smith*

*School Principal*

*School Council President*



## Information

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	
<p><i>Classroom consumables, materials &amp; equipment</i></p> <p><i>Art – paint, crayons, canvas, glitter, coloured paper etc. \$30</i></p> <p><i>Technology – gardening tool, plants etc. \$10</i></p> <p><i>Food tech – food ingredients such as flour, butter etc. \$75</i></p> <p><i>Mathematics – numeracy blocks \$10</i></p> <p><i>Sports – equipment \$10</i></p> <p><i>Sensory items \$10</i></p> <p><i>Stationery \$10</i></p>	\$155.00
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$10
<i>Communication tools – PODD books, assistive technology devices, displays</i>	\$50
<i>Printing and photocopying of worksheets and learning materials</i>	\$10
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$225</b>

Other Contributions – suggested tax-deductible contributions for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$5
<i>First aid and hygiene equipment</i>	\$5
<i>School grounds maintenance and improvements</i>	\$5
<b>Total tax-deductible Other Contributions</b>	<b>\$15</b>
<b>Grand Total tax-deductible Contributions</b>	<b>\$240.00</b>

# Information

## Financial Support for Families

Coburg Special Developmental School understands that some families may experience financial difficulty and offers a range of support options, including:

*the Camps, Sports and Excursions Fund*  
*State Schools Relief (SSR)*  
*Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Margaret Jackson- Business Manager

Ph: 03 *03 9354 4366* Email: *Margaret.jackson@education.vic.gov.au*

## Payment methods

<i>Direct Deposit</i>	<i>Eftpos or Cash</i>
CBA 063093	At front Reception
A/C 10000191	

Direct Deposit & Eftpos are the preferred method.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## Extra-Curricular Items and Activities - provided on a user-pays basis

Coburg Special Developmental School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.



# Information



Department of Education

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# Information

## Forms Available:

Is your child turning 16? Call Centrelink at least 3 months before to get the paperwork for the Pension. Make sure your child has a TAX file number (from the age of 5 years old).

- Is your child in nappies or pull-ups? Make sure you include it in your NDIS plan.  
⇒ Taxi - Doctor submits it online.
- Forms are available from the office:  
⇒ Companion Card ⇔ We Care ⇔ Disability Parking Permit etc

## Wills/Power of Attorney/Guardianship

- ◇ [Protecting Vulnerable Beneficiaries | Moores](#)
- ◇ [Services Australia](#)
- ◇ [Wills & Power of Attorney Services - State Trustees VIC](#)
- ◇ [Home - Association for Children with Disability \(acd.org.au\)](#)
- ◇ [Guardians and administrators | VCAT](#)

**NDIS** - When your child turns 18 years old, you will need a **Plan Nominee Form** (available from the NDIS office) to speak on your child's behalf.

**Emergency Care Plan:** Each student should have an Emergency Care Plan in case something happens that carers and other family members can refer to. Extra copies available at the office. **Contact: Angelina on 9354 4366.**

## CSDS to join Ritchie's Loyalty Card Program - Help US

### Exciting News!

Our Fundraising Partner Ritchies IGA, are launching their new Ritchies Card, incorporating the Community Benefit Program and this will not only benefit our organisation, but also all our members.

The program now has an App for both IOS and Android smart devices. For those members who don't have a smart phone, or would like a physical card, this option is also available and can be linked to the App.

Every month, our organisation will receive 0.5%\* of our members' spend in Ritchies Stores PLUS our members will receive special offers and member only specials via the App.

\*T&C's apply see <https://www.ritchies.com.au/ritchiescardterms>

Featuring monthly promotions, cheaper prices for you, Collect and Win, as well as games and lots more fun things to do, this is a great opportunity to support our club.

You can download the Apps by scanning the QR codes below - or search for Ritchies in the Apple App Store or Google Play.

Your Club President  
John Smith

Not only are you helping your club, school or charity, you'll also get extra benefits.

**BENEFITS:**

- Supporting clubs, schools and charities made easy
- Special offers and savings exclusive to members
- Digital Ritchies Card with an easy-to-use app
- Free to join - start saving instantly

The graphic also shows a physical Ritchies Card and three smartphones displaying the app interface.







# NOMINATE US TODAY

## AS PART OF THE RITCHIES COMMUNITY BENEFIT PROGRAM

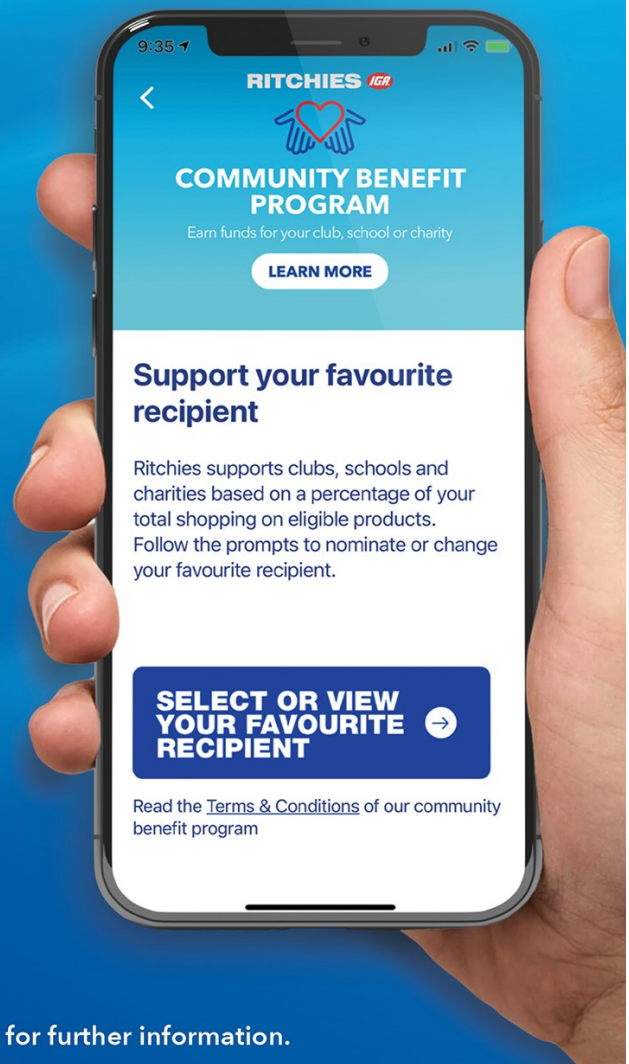
and help us generate extra funds.

- 1** Download or update the Ritchies Card App



- 2** Search and select our name when prompted to nominate a club, school or charity

- 3** Every time you shop at Ritchies and scan your app or card, Ritchies will contribute a percentage of the total to us\*



\*CONDITIONS APPLY. Go to [ritchies.com.au/loyalty](https://ritchies.com.au/loyalty) for further information.





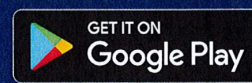
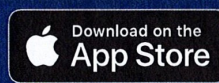
# RITCHIES CARD WELCOME OFFER



- 1** Join and activate your Ritchies Card or App.
- 2** Visit a store within 14 days, spend \$100\* or more in a single transaction and scan your Ritchies Card or App.
- 3** **Get \$10 off instantly.** Valid for one transaction.



Download the Ritchies Card App and select the club, school or charity that you wish to support.



\*Terms & Conditions apply. See [ritchies.com.au](http://ritchies.com.au) for details. Excluding cigarette & tobacco products, gift cards, electronic recharge and items marked reduced to clear. Liquor can be used to obtain the discount.